



## **Slope Stability 2022 Podium Presentation Guidelines/Instructions**

The time available for oral presentations will be 20 minutes in total – a suggested breakdown is 15 minutes to present plus 4 minutes for questions and 1 minute for setup. Please do not try to present your entire paper. In 15 minutes, your goal should be to entice the audience to read your paper – show them just the highlights and avoid going into detail. A good guideline is one slide for every minute or 15 slides in total. Use large readable fonts and do not put too much information on the slides. The session chairs will end your presentation if it goes over time, so please make sure your total time is only 20 minutes.

On the day of your presentation, you (or your designated presenter) are invited to attend the Speakers' Breakfast. It is imperative that you attend the Speakers' Breakfast so you can meet the session chair, who will pass on any last-minute instructions regarding presentation schedules that day. It will be helpful if you bring along 2 or 3 sentences about yourself that the session chair can use for your introduction.

The presentation upload site for Slope Stability 2022 is now available and will remain open until **October 13, 2022**: [www.slopestability2022.org/presentation-uploader](http://www.slopestability2022.org/presentation-uploader). After this, you will be expected to upload your presentation in the Speaker Ready Room on-site at the Westin La Paloma Resort & Spa before your presentation time. All presentations must be loaded onto the session laptops provided – no speaker will be allowed to use their own laptop. If you wish to review your presentation prior to loading it onto the session laptop you will be able to do so in the Speaker Ready Room.

The symposium presentation template is available on the [Author Resources](#) page of the symposium website – all authors are encouraged to use this template when preparing your presentations. All presentations, whether in the symposium template or not, must be in 16:9 format (not 4:3).

If you have any questions regarding your presentation time, these guidelines, or the overall technical program, please contact us at [info@slopestability2022.org](mailto:info@slopestability2022.org).